

Judicial Information System Council Meeting (JIFFY)  
Meeting Minutes  
Judicial Information Division (JID)  
Thursday, October 18, 2012  
9:42 - 10:37 a.m.

**Voting Members Present:**

Judge Michael Bustamante, Chair  
Judge Karen Mitchell, Vice Chair  
Judge Richard Knowles (phone)  
Judge Stan Whitaker  
Judge Alan Kirk  
Judge Duane Castleberry  
Judge Camille Martinez-Olguin (video)  
Judge Judith Nakamura  
Greg Ireland  
Tobie Fouratt (video)  
Jason Jones  
Robert Mead  
Dennis Jontz

**Guests Present:**

Oscar Arevalo  
Jamie Goldberg (video)  
Deborah Torres-Gutierrez (video)  
Louis Moore  
Orlando Ulibarri (video)  
Frank DiMaggio (video)  
Deborah Dungan  
Lydia Romero

**JID Staff Present:**

Marlin Mackey  
Grace Catanach  
Annie Hall

**Non-Voting Members Present:**

Chief Justice Petra Jimenez-Maes  
Artie Pepin  
Steve Prisoc  
Renee Cascio

**I. Approval of Agenda:** Judge Bustamante called the meeting to order at 9:42 a.m. The agenda was accepted as presented.

**II. Budget and Revenue:**

**JID Revenue Pipeline.** Oscar Arevalo presented the SCAF Cash Flow Projections chart and reported that the average was up but that the total was \$57,000 lower than last month. The civil side was \$8000 less than the average. Expenditures are higher due to Odyssey travel expenses and expenditures from the Red Light Camera Fund for maintenance of the video network. Administrative spending came in at \$470,000 out of the \$1,285,000 budget, which translates to one third of the budget having been spent over the last three months. Mr. Arevalo explained that much of these expenditures are one-time costs and that the issue is cash as opposed budget.

**SCAF Revenue Reports.** Mr. Arevalo reported now that all of the Magistrate courts are on Odyssey, they will begin to validate the outstanding warrant enforcement cases and balance the receivables with the outstanding collections. How the District courts transfer

revenue, will also be researched and reconciled. Mr. Arevalo reported that the State is going to begin a cash reconciliation program, however AOC had completed a cash reconciliation when the system was converted to PeopleSoft in 2006. This should mitigate any irregular balances other than stale dated warrants. These will need to be reexamined.

### **III. JIFFY Subcommittee Activities:**

**Odyssey Charge Code Committee.** Judge Mitchell reported that the Odyssey Charge Code Committee met on October 5, 2012.

The committee would like to have an open charge code in the system for DWI, murder and any other type of case that lends itself to using open charge codes. These types of cases could be dismissed on open charges. In the case of a conviction which was going to be sentenced, that case would need to be flagged to alert the court clerk that the charge would then have to be changed. Brandy Toward was going to relay this information to the AODA's office and will report back to the committee at the next meeting.

Helen Miller is working on the Solicitation, Conspiracy and Attempting issues with regards to the best method of displaying them in the table.

The plan is to discontinue the use of the leading zeros in the Odyssey charge code table and that the table will need to be reworked.

At the next Odyssey Charge Code Committee meeting, the three different charge code tables will be compared. The plan is that the three tables will eventually have the ability to communicate with each other.

**The next Charge Code Committee meeting will be held on Wednesday, November 14 at 2:00 p.m. at Metro Court in Albuquerque.**

**Odyssey Judges User Group.** Odyssey Judges User Group did not meet in October.

### **IV. CIO Report:**

**E-Citations.** Steve Prisoc reported that E-Citations is now working between Dona Ana County Sheriff's office and Las Cruces Magistrate court. No other sheriff's or police department is ready for e-citations. At this time they are using TRACS as an electronic clipboard.

**E-Filing.** The 11<sup>th</sup> District started e-filing training on Monday and November 13<sup>th</sup> will be the mandatory date for the courts and private law firms to commence e-filing court documents. December 10<sup>th</sup> the process will have been completed.

**IV&V Report.** Mr. Prisoc referred to the IV&V handout dated September 2012. The report overall is positive, while also providing formative feedback. Mr. Prisoc addressed the concerns regarding the project rollouts as a result of learning from those experiences.

**DoIT Presentation.** The Computer Enhancement Fund request was presented to DoIT yesterday by Steve Prisoc and the feeling is that it was well received.

**Parking Lot.** Items are being moved from the Parking Lot into analysis as time and manpower permits.

**V. Purchase Requests:**

**Fifth Judicial District Court Request for IT Purchases.** Mr. Prisoc informed the committee that the Fifth Judicial District had withdrawn their request for IT purchases at this time.

**VI. Review and Approval:**

**Proposal by Tyler Technologies for Session Works site license.** Steve Prisoc referred to the handout which contained the price quotes to purchase Session Works from Tyler for judges and clerks. Mr. Prisoc explained that Session Works will assist in making Odyssey considerably more user friendly. There will be a per court cost for the computers needed to run this program. Renee Cascio stated that the judges who have used imaging in their courts are very enthusiastic about it and that when the judge is on the bench, they have everything at their fingertip regardless of the location of the paper file. Mr. Prisoc stated that Artie Pepin and Oscar Arevalo are working out the funding details for this project. Mr. Prisoc explained that Session Works has the capability to expedite processing cases in court. Ms. Cascio explained that this package also downloads the cases pending for a specific period of time, at which point the program becomes independent of Odyssey. This means that if Odyssey was ever unavailable, a judge would still be able to continue with court proceedings.

**Greg Ireland moved to approve the purchase of the Odyssey Session Works products from Tyler Technologies. Robert Mead seconded. A vote was taken of the members of the committee and all were in favor. No further discussion. Motion carried.**

**VII. Adjourn.** Judge Bustamante adjourned the meeting at 10:37 a.m.